

Mayor Kilpatrick called the Agenda Meeting to order at 8:00 PM followed by a salute to the flag. This meeting was being held via electronic communications.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, July 19, 2021 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dalina, Enriquez, Maher, Novak, Roberts

Absent: None

Others Present: Mayor Victoria Kilpatrick  
Daniel Frankel, Business Administrator  
Denise Biancamano, C.F.O./Treasurer  
Jessica Morelos, Municipal Clerk  
Michael DuPont, Borough Attorney  
Jay Cornell, P.E., Borough Engineer  
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the August 16, 2021 meeting.

**ORDINANCE #534-21**  
**AN ORDINANCE AMENDING AND SUPPLEMENTING  
CHAPTER IV OF THE REVISED GENERAL ORDINANCES  
OF THE BOROUGH OF SAYREVILLE TO AMEND  
SECTION 4-19 "EMPLOYMENT OF OFF-DUTY POLICE OFFICERS"**  
(Public Safety Committee - Co. Conti - Public Hearing 8-16-21)

**ORDINANCE #535-21**  
**AN ORDINANCE AMENDING CHAPTER VIII, "GENERAL LICENSING",  
TO AMEND SUBSECTION 8-2.18, "LICENSE FEES"  
OF THE REVISED GENERAL  
ORDINANCES OF THE BOROUGH OF SAYREVILLE**  
(Admin. & Finance Committee - Co. Roberts - Public Hearing 8-16-21)

**ORDINANCE #536-21**  
**AN ORDINANCE AMENDING CHAPTER II, "ADMINISTRATION",  
TO AMEND SUBSECTION 2-64, "FEES AND LICENSES"  
OF THE REVISED GENERAL  
ORDINANCES OF THE BOROUGH OF SAYREVILLE**  
(Admin. & Finance Committee - Co. Roberts - Public Hearing 8-16-21)

- **NEW BUSINESS:**

**COMMUNICATIONS & COMMITTEE REPORTS**

➤ **ADMINISTRATIVE & FINANCE - Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk's monthly report for the month of June, 2021.
- 2) CFO's Investment Activity report for the month of June, 2021.

- Seconded by Councilman Dalina.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **St. Stanislaus Kostka Rosary Altar Society** to conduct an Off-Premise Raffle on September 5, 2021 (RA:2375).

-Approved.

C) Committee Reports:

- 1) Congratulated all the new appointees.
- 2) CFO will have some information pertaining to the funds received from American Rescue Act.
- 3) Commented that she has spoken to businesses regarding the license increase fee.

➤ **PLANNING & ZONING – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of June, 2021.
- 2) Fire Prevention report for the month of June, 2021.
- 3) Zoning & Code Enforcement report for the month of June, 2021.

- Seconded by Councilman Enriquez.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing held before the Township of East Brunswick on June 28, 2021 regarding Ordinance #21-16, #21-17, #21-18 (Cannabis & Zoning).

- Seconded by Councilman Enriquez.

C) Committee Reports:

- 1) Thanked Kitchen 411 and Senior Center for the food distribution at the Senior Center on Tuesdays and Thursdays.
- 2) Received a \$10,000.00 grant for the Community Garden.

➤ **PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of June, 2021.
- 2) Board of Health Registrar and County reports for the month of June, 2021.
- 3) Police Department report for the month of June, 2021.

- Seconded by Councilman Enriquez.

B) Committee Reports:

- 1) Progress.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of June, 2021.

- Seconded by Councilman Dalina.

B) **Notice of retirement** received from Ann Mackiel from her position in the Office on Aging, effective September 1, 2021.

- Seconded by Councilman Conti.

C) Committee Reports:

- 1) July 26<sup>th</sup> will be the Summer Play Day at Borough Hall from 5pm-8pm.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of June, 2021.
- 2) Office on Aging Supervisor's report for the month of June, 2021.

- Seconded by Councilman Enriquez.

B) Committee Reports:

- 1) Progress.

➤ **PUBLIC WORKS – Council President Dalina**

A) **Minutes & Departmental Reports: NONE**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of June, 2021.

- Seconded by Councilman Enriquez.

B) Requests received for Block Parties from the following:

- 1) Residents of Ridge Ave and Milliken Road on August 14, 2021 from 1PM – 7PM.
- 2) Residents of Pinetree Drive between Buttonwood Drive and Cypress Drive on August 14, 2021 from 1PM-7PM.

- B)1-2 Approved.

- C) Request received from the Centennial Committee to hang banners on poles at Washington Rd. & Bissett St. and Cheesequake Rd. and Hercules Entrance from the 23<sup>rd</sup> of August until the end of the event.

- Approved.

D) Committee Reports:

- 1) Progress.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Thanked everyone who is working on the Centennial Committee.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

**- Admin. & Finance**

**- Planning & Zoning**

- 1) Authorization to execute an agreement with Kaplan addressing their compliance with their obligation to provide affordable housing as a component of Kaplan's inclusionary developments.

- Resolution.

- 2) Authorization to send resolution to Old Bridge Township regarding their redevelopment project that will add excessive traffic to Bordentown Avenue.

- Resolution.

**- Public Safety**

- 1) Authorization to appoint three Police Officers in the Police Department, effective August 2, 2021.

- Approved.

- 2) Authorization to renew a Shared Services Agreement with Woodbridge Township for the 2021 Opioid Overdose Recovery Program.

- Resolution.

- 3) Request received for Handicapped Parking Sign received from Elsa I. Godoy.

- Referred to Traffic Bureau.

**- Public Works**

- 1) Authorization to renew the contract with MCIA for Yard Waste Recycling & Marketing for a three (3) year term.

- Resolution.

- 2) Authorization to purchase Automated Refuse Cans through the HGAC Buy Cooperative Purchasing Program Contract #RC01-21 from Schafer Systems International Inc. in amount not to exceed \$90,000.00.

- Resolution.

- 3) Authorization to amend the ordinance for the removal of trees within residential developments.

- Ordinance.

Councilwoman Novak questioned the amendment to the ordinance. Borough Attorney DuPont responded that there was a question about the ability for the Borough to mandate a resident to remove a tree in the right of way and the ordinance isn't that specific to require that. He stated that the Shade Tree Commission is recommending this amendment. Councilwoman Novak stated that it has always been Shade Tree Commission responsibility for removal of those trees. Mayor requested that this be looked into.

**- Recreation**

- 1) Authorization to award a contract to Starfire Corporation for the Centennial Celebration fireworks display.

- Resolution.

**- Water & Sewer**

- 1) Authorization to award the following contracts for Water Department Chemicals:
- Sulfuric Acid to Coyne Chemical \$10,737.00
  - Sodium Bisulfite to Univar Solutions USA \$4,080.00
  - Sodium Hydroxide to Univar Solutions USA \$13,505.00
  - Ferric Chloride to PVS Technologies Inc. \$335,000.00
  - Hydrated Lime to Carmeuse Lime \$186,360.00

- Resolution.

- 2) Authorization to purchase Water Meters and Accessories, and various pipes and supplies from Core and Main, LLP through ESCNJ Cooperative Contract #19/20-27 in an amount not to exceed \$200,000.00

- Resolution.

➤ **C.F.O. - Denise Biancamano**

- 1) Authorization to amend the 2021 Local Municipal Budget for:
- |   |             |
|---|-------------|
| 2021 Municipal Recycling Enhancement Grant              | \$4,090.00  |
| 2021 Sustainable Jersey Grant                           | \$10,000.00 |
| 2021 ANJEC's Open Space Stewardship Grant               | \$1,500.00  |
| 2021 Distracted Driving Crackdown, U Drive U Text U Pay | \$9,000.00  |

- Resolution.

- 2) Authorization to sell bonds.

- Resolution.

CFO Biancamano stated that the Borough received \$2,973,950.50 in Coronavirus Local Fiscal Recovery Fund. She stated that we don't know what the funding can be used for and will receive additional information in the future regarding the permitted use of the funds. Ms. Biancamano stated that the finance committee met to discuss capital bond ordinance items and decision was as follows:

Vehicles & Equipment	\$1,836,000.00
Various Improvements	\$3,270,000.00
Road Improvements	\$4,170,000.00
Water Utility Vehicle & Equipment	\$ 762,000.00

She stated the total of bond ordinances for this year so far is a little over 11 million.

Councilwoman Novak requested that the Finance Committee meet once again before the next meeting.

The Finance Committee agreed.

➤ **BOROUGH ENGINEER - Jay Cornell**

- 1) Remedial Excavation of Regulated Soil at the Former First Aid Building – Closeout of Contract and Change Order (Report Attached).

- Resolution.

- 2) Improvements to Sophie Street, Midnight Street and Vernon Street – Receipt of Bids (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those commenting were:

- Jim Robinson, 11 Borelle Square

Mr. Robinson questioned the 2.9 million that the Borough received is in addition to the 1 million from CARES.

CFO Biancamano responded that's correct and the Borough would receive 6 million total.

Mr. Robinson questioned the Old Bridge project that will put excessive traffic on Bordentown Avenue.

Mayor stated that project is being proposed on Jake Brown Road and her with a couple of other mayors are looking at the impact it will have on those towns.

Mr. Robinson stated that on Wednesday night the planning board will be hearing an application of over 1 million square feet of warehouses on Cheesequake Road and all that traffic will empty out onto Bordentown Avenue.

Further discussion ensued.

Mr. Robinson questioned if the planning board meeting is virtual or in-person.

Mayor responded that meeting is in-person.

Mr. Robinson stated he had a concern regarding the agenda that stated it was via zoom this morning and then it changed.

Mayor stated they will clarify and get the information out there.

Mr. Robinson stated that the notice is defective.

Mayor requested the Borough Attorney to check on this.

- Thomas Fritzen, 143 Main Street

Mr. Fritzen commented on the trees on Main Street were planted by the Borough. He spoke about the tree in front of his house. Mr. Fritzen stated it's not fair for it to be the responsibility of the homeowner.

Mayor stated that they will look into this.

No further comments.

**Council President Dalina made a motion to close the Public Portion. Seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Dalina made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

JULY 19, 2021 AGENDA MEETING	
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Time: 8:51 P.M.

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Jessica Morelos, RMC  
Municipal Clerk

Date Approved: \_\_\_\_\_